The OSHC enrolment process

- Complete and return the pink enrolment form.
- Complete and return additional medical forms if required.
- Contact the Family Assistance Office (136150) and register for government subsidies CCB and CCR. Ask for them to be paid directly into your OSHC account.
- Provide OSHC with your Customer Reference Numbers.

**With CCB & CCR subsidies, the most you will have to pay is half! Less if your annual combined income is below $147000**

Fees and charges

- Enrolment processing fee: $10
- Late payment fee: $10 p/week.
- Children arriving without a booking: If OSHC is at capacity or we do not have a current enrolment, the child/ren will be asked to go to the office.
- OSHC hat $5
- Before School Care $11.50, After School Care $20.50, Vac Care $52, Excursions $57

Bookings, cancellations and signing procedures

- Bookings are essential.
- Permanent and casual bookings are accepted.
- Written bookings requested via OSHC booking’s book are preferred. Email, text, letter and verbal bookings are also accepted.
- Changes of bookings and cancellations need to be notified.
- No charge if the session is cancelled before the end of the previous session.
- Normal charge if not notified in time.
- Children must be signed in every morning and out every afternoon.